

## Public Safety Building Advisory Committee

Special Meeting, November 9, 2017

Noon - Cape May City Hall

### Meeting Minutes

#### Roll Call Committee Board Members

All Present:

- Jerry Gaffney, Chair
- Wister "Barney" Dougherty, Vice-Chair
- Alexander Coulter, Fire Chief
- Anthony Marino, Police Chief
- Rick Lundholm, OEM Coordinator
- Louis Belasco, Tax Assessor, Cape May City
- James Matthews, President, Cape May Volunteer Fire Department
- Scott Griffith, Citizen
- Robert Lamendola, Citizen
- Rosanne Traficante, Citizen and Secretary
- Kathleen "Kate" Wyatt, Citizen and Secretary
- Shaine Meier, Deputy Mayor, Council Liaison

#### Also in attendance:

- Tom Thornton, Cape May City Engineer, Cape May City
- Rob Conley, Robbie Conley Architect LLC
- Shawn Robertson, Robbie Conley Architect, LLC
- Patricia Hendricks, Cape May City Councilmember
- Jack Fichter, Managing Editor, Cape May Star and Wave

#### Purpose of Meeting:

- Meeting preparation for meeting with Council, November 21st at 4:00 PM to present the conceptual design for the new Police building.
- Presentation will be a Power Point presentation by Robbie Conley along with Fire Chief and Police Chief. Introduction by the Committee Chairperson, Jerry Gaffney, on committee status.

#### Action items:

- Jerry to confer with Mayor on path forward and the need for a second prep meeting for the presentation on 11/21 – will notify Kate on date and time
- Architect is working from tax parcel description; need site survey to further design concepts

#### Roundtable Discussion:

- Robbie Conley Associates, represented by Robbie Conley and Shawn Robertson, presented three conceptual designs for a police station; two as shown, and one in process

- Evaluation and Assessment of Police Facility Needs (Fire House , November,2016) was not available for review; will be prepared for distribution at the 11/21 Council meeting.
- Parking issues for the municipal lot considering the following categories:
  - Fire
  - Police; best practice parking for police cars
  - Municipal Employees working in the current City Hall building
  - Visitors to City Hall to conduct business
- Parking Easement – Church and City of Cape May
- ADA Compliance
- Police Requirements; secure access;
- Police and Fire shared activity
- Future expansion and capacity
- Potential change brought about by regulatory requirements

Meeting Adjourned – 2:30 PM

Respectively submitted,  
Kathleen Wyatt