

Public Safety Building Advisory Committee Meeting Minutes
9:00 AM – City Hall – November 7, 2018
Short List Firm Interviews

Purpose: Interview short list firms

Selection Committee and Procedure:

- Scoring spreadsheet and instructions- all committee members must follow the criteria
- Interviews - PSBAC Committee Members in audience; no comment allowed during the interview process from audience
- What are you going to do for us? Not so much what have you done.
- Interviews – at least 1 hour on average; four per day
- Selection Committee:
 1. Tony Marino, City of Cape May Police Chief
 2. Alex Coulter, City of Cape May Fire Chief
 3. Dan Shustack, City of Cape May Purchasing Agent
 4. Lou Belasco, City of Cape May Tax Assessor
 5. Rick Lundholm, City of Cape May OEM Coordinator
 6. Neil Young, City of Cape May Administrator
 7. Rosanne Traficante, Citizen and Secretary
 8. Kathleen Wyatt (Meeting Secretary)
 9. Bob Fritz, MottMac
 10. Tom Thornton, MottMac
 11. Shaine Meier, Deputy Mayor and Liaison
 12. Audience:
 - Scott Griffith
 - Barney Dougherty

Prior to Adjournment: Review discussion took place; scheduled a second review discussion with the committee members to rank and finalize selection- next meeting November 9 at 2:00 PM

Adjourned, 3:40 PM

Respectfully submitted,

Kathleen C. Wyatt

Public Safety Building Advisory Committee Meeting Minutes
2:00 PM – City Hall – November 9, 2018
Short List Interview Discussion
Next Meeting: November 30 at 2:00 PM

Purpose: Continuation of review discussion for ranking short List Firms

- Committee:
 1. Tony Marino, City of Cape May Police Chief
 2. Alex Coulter, City of Cape May Fire Chief
 3. Dan Shustack, City of Cape May Purchasing Agent
 4. Lou Belasco, City of Cape May Tax Assessor
 5. Rick Lundholm, City of Cape May OEM Coordinator
 6. Neil Young, City of Cape May Administrator
 7. Rosanne Traficante, Citizen and Secretary
 8. Kathleen Wyatt, Citizen and Secretary
 9. Bob Fritz, MottMac
 10. Scott Griffith. Citizen
 11. Barney Dougherty, Vice Chairperson
 12. Shaine Meier, Deputy Mayor and Liaison
 13. Jerry Gaffney, Chairperson

Process: Open discussion; each selection committee member spoke on their ranking; additional committee members spoke and commented on the rankings; Neil provided the process to assign points to complete the ranking spreadsheet:

1-20

2-10

3-5

4 & 5-0

Adjourned, approx. 3:40 PM

Respectfully submitted

Kathleen C. Wyatt