



**WORKSESSION/REGULAR MEETING
OF CITY COUNCIL OF THE CITY OF CAPE MAY, NJ
Wednesday, November 7, 2018 6:00 P.M.**

The Regular Meeting of City Council of the City of Cape May was called to order by Cape May City Mayor, Clarence F. Lear, III at 6:00 P.M. Wednesday, November 7, 2018 in the Cape May City Hall Auditorium. The Pledge of Allegiance was recited.

Patricia Harbora, City Clerk announced that under the Open Public Meetings Law, notice of this meeting was sent to the Cape May Star and Wave and The Press of Atlantic City and a copy of the agenda was delivered to each Member of Council and was posted on the City Hall Bulletin Board.

Present: Councilmember Roger M. Furlin
Councilmember Patricia Gray Hendricks
Mayor Clarence F. Lear, III
Deputy Mayor Shaine P. Meier
Councilmember Beatrice Gauvry Pessagno

Also Present: City Solicitor Frank Corrado
City Manager Neil Young
Deputy City Manager Jerry Inderwies, Jr.
City Clerk Patricia Harbora
Deputy City Clerk Erin Burke

Minutes do not reflect the actual order in which the events occurred.

A moment of silence is taken in honor of the passing of Former Mayor Jerry Inderwies, Sr.

PROCLAMATION

Veterans Day – November 11, 2018 – Mayor Lear reads the proclamation in full.

ENGINEER REPORT:

Thomas R. Thornton, PE, CME, of Mott MacDonald (MM), presents the Engineer's report as follows:

PROJECTS UNDER CONSTRUCTION:

Cape May Stage Fire Suppression System – The project was awarded to ABJ Sprinkler Company, Inc. for \$104,900. A notice to proceed was issued on November 1, 2018 and construction is anticipated to begin in January 2019.

Reconstruction of Pennsylvania Avenue (Buffalo Avenue to Wilmington Avenue – All major work is completed, and punch list items should be finalized in November 2018.

Dale Place Reconstruction and Utility Upgrades – Project is substantially complete, with only punch list items remaining. The contractor failed to complete the punch list items and has been instructed to expedite completion of the project.

Lafayette Street Sanitary Sewer Extension – Project is substantially complete, with only punch list items remaining. The contractor failed to complete the punch list items and has been instructed to expedite completion of the project. Mr. Thornton explains that the same contractor is working on both the Dale Place and Lafayette Street Sanitary Sewer projects and is slow to respond to MM’s directions.

Public Works Above Ground Storage Tank (AST) – Project is substantially complete, and punch list items are to be completed pending approval of the fuel tank monitoring system.

Welcome Center Lighting and Parking – Nothing new to report. Councilmember Furlin questions how long ago this project began, and Mr. Thornton responds that the project started two (2) years ago.

Public Safety Building RFP/Q – Following review of the proposals, the selection committee selected 5 firms for interviews. Interviews were conducted today, November 7, 2018.

PROJECTS IN DESIGN PHASE:

Cape Island Creek Water Main Rehabilitation – Insertion of valves occurred this week to facilitate location of the water main. Water main tracking device operation was successfully completed.

Soldiers and Sailors War Memorial Park – City Council authorized MM to design the park and roadway improvements at the August 7, 2018 meeting. The project schedule was revised to allow for more time for input from the stakeholders. The ad hoc committee met on November 7, 2018 to discuss the project. MM estimates that a notice to proceed with the project will be issued in October 2019.

Reconstruction of Pennsylvania Avenue (Wilmington Avenue to Brooklyn Avenue) – Mr. Thornton explains that this is the second phase of the Pennsylvania Avenue project, which is funded by the NJDOT. Bids will be received on November 27, 2018, and a notice to proceed is estimated for December 2018.

STUDIES AND INITIATIVES:

Water System Master Plan – A meeting is scheduled next week with the City’s Water Department to review the draft Capital Improvement Plan. Chapter 9 is to be completed within 2 weeks of meeting with the Water Department.

Geographic Information System (GIS) – No update.

Lafayette Street Park Master Plan – The revised conceptual plan was presented to the Open Space Review Board on October 23, 2018, with the board strongly supporting the idea of having a water fountain within the park.

Public Works Facility Groundwater Monitoring Program – Additional groundwater sampling was conducted in September with the results coming back clear. All that remains is to wrap up some finalizing paperwork.

Convention Center HVAC Evaluation – MM obtained drawings from the City of Cape May Construction Office and met with the contractors involved to obtain information on as-built conditions of the HVAC system. Councilmember Furlin questions the completion date of the study, and Mr. Thornton states that he will expedite the study.

Bank Street Traffic Study – The report is complete and the findings are to be delivered to the City this week.

PROPOSALS:

New Jersey Avenue Roadway Reconstruction – MM submitted a proposal for design and inspection services for the reconstruction of New Jersey Avenue between Wilmington and Brooklyn Avenues.

COMMITTEE UPDATE:

Municipal Parking Advisory Committee – Bonnie Cassells (Co-Chair), Robert Elwell, and James Testa

The representatives of the Municipal Parking Committee give a brief explanation of the tasks of the committee, and a history of their meetings thus far. Multiple recommendations are made, including the following:

- Increase parking rates in certain zones
- Provide certain parking location incentives
- Commence a meter replacement program
- Implement a new transportation services agreement
- Maximize utilization of the Bank Street parking lot
- Undertake a limited traffic study
- Delineate parking spaces on certain streets
- Identify and enforce minimum “No Parking” distances for crosswalks, intersections, stop signs, etc.
- Update and revise the City Website on parking matters

These recommendations are thoroughly explained and discussed in the “Municipal Parking Advisory Committee First Interim Report and Recommendations” dated November 7, 2018, which was distributed to Council for consideration.

Deputy Mayor Meier comments that education of residents and visitors regarding parking is key.

Councilmember Pessagno thanks the committee for their efforts and asks if they would present this report at an upcoming BID meeting.

Councilmember Hendricks states that she has spoken with the Superintendent of Public Works, Joe Picard, regarding replacing the existing stand-alone parking meters with kiosks. Mr. Picard affirms that the older stand-alone meters require significant care and attention by Public Works employees.

ORDINANCES FOR SECOND READING AND CONSIDERATION FOR ADOPTION

362-2018 An Ordinance of the City of Cape May Governing the Display of “Open” Banners in the Business Improvement District

PUBLIC HEARING – None

Motion: Meier **Second:** Pessagno **Pessagno:** Yes **Meier:** Yes **Hendricks:** Yes **Furlin:** Yes **Lear:** Yes

363-2018 An Ordinance Amending Chapter 7, Section 7-13 of the Cape May City Code Regarding “No Parking Zones”

PUBLIC HEARING – None

Motion: Meier **Second:** Pessagno **Pessagno:** Yes **Meier:** Yes **Hendricks:** Yes **Furlin:** Yes **Lear:** Yes

REGULAR MEETING BUSINESS:

RESOLUTIONS:

232-11-2018 Resolution Approving Change Order No. 2 to the Agreement Between Charles Marandino, LLC. and the City of Cape May's Contract for FY2017 NJDCA Small Cities Block Grant Program – E. Lyle Lane

- 233-11-2018 Resolution Proclaiming November as Adverse Childhood Experiences Awareness Month in Cape May County
- 234-11-2018 Resolution Refunding Overpaid 2018 Utilities
- 235-11-2018 Resolution Authorizing the Application for and the Execution of a Subcontract with The County of Cape May for the Municipal Alliance Program
Grant Year: FY 2020 (July 1, 2019 To June 30, 2020)
- 236-11-2018 Resolution of The City of Cape May Authorizing Change Order No. 3 for the Contract with Cardinal Contracting Company, LLC. for Lafayette Street Sanitary Sewer Extension Contract No. M-9
- 237-11-2018 Resolution Certifying Review of the Local Government Best Practices Check List
- 238-11-2018 Resolution for the Payment of Bills

Motion: Meier **Second:** Pessagno **Pessagno:** Yes **Meier:** Yes **Hendricks:** Yes **Furlin:** Yes **Lear:** Yes

MINUTES:

Cape May City Council Regular Meeting Minutes dated September 18, 2018

Cape May City Council Worksession/Regular Meeting Minutes dated October 2, 2018

Motion: Furlin **Second:** Pessagno **Pessagno:** Yes **Meier:** Yes **Hendricks:** Yes **Furlin:** Yes **Lear:** Yes

REPORTS:

Cape May City Fire Department Incident Report for the month of October 2018

Cape May City Tax Collector's Report for the months of August and September 2018

Cape May City Overtime Report for the month of October 2018

Motion: Furlin **Second:** Pessagno **Pessagno:** Yes **Meier:** Yes **Hendricks:** Yes **Furlin:** Yes **Lear:** Yes

UNFINISHED BUSINESS:

NEW BUSINESS:

A) City Attorney – Mr. Corrado explains that Resolution 237-11-2018 certifies Cape May City's Best Practices Checklist. He further explains that the City received a rating of 96% from the State which is a very high score. As a result, the City will receive 100% of the final State Aid payment for FY2018.

B) City Manager – Mr. Young announces that the Public Safety Building architect interviews were conducted today in City Hall. He thanks the review committee for their efforts in reviewing all RFPs submitted for the project. Mr. Young

C) City Clerk –

- Veterans Day Ceremony will be held on Sunday, November 11, 2018 at the All Wars Memorial on Columbia Avenue and Gurney Street at 11:00am.
- Cape May City American Red Cross Blood Drive will be held on Monday, November 19, 2018 from 10:00am to 3:00pm at Convention Hall. Appointments can be made online at redcrossblood.org (sponsor code "cape may city") or call the Clerk's Office at 884-9532. Walk-ins are accepted.
- Cape May City Leaf Collection Schedule is available for all zones. Collection started October 29, 2018 and will end December 7, 2018.

D) Councilmembers

Councilmember Pessagno thanks Council and the Planning Board for their support of *Ordinance 362-2018: An Ordinance of the City of Cape May Governing the Display of "Open" Banners in the*

Business Improvement District. She also congratulates all candidates who ran in the recent General Election. Councilmember Pessagno then announces that the BID ballot openings will occur tomorrow, November 8, 2018 at 4:00 P.M. in the City Hall Auditorium.

Deputy Mayor Meier states that a meeting occurred recently with the Historic Accommodations Association, and that the City is trying to move forward with some of their ideas regarding historic accommodations within the City.

Councilmember Hendricks also congratulates all the candidates who ran in the recent General Election and recites a quote regarding volunteering being the ultimate exercise of democracy.

Mayor Lear congratulates Shaine P. Meier, Zachary Mullock, and Stacy D. Sheehan on their unofficial victories in the General Election, and also thanks John Van De Vaarst and Mark DiSanto for their willingness to step forward to serve the City of Cape May.

Mayor Lear then reads a letter from Ms. Victoria Zelenek, Superintendent of Cape May City Elementary School, thanking the Cape May City Police and Fire Departments for their roles in organizing and running a parent reunification drill at the school. This drill is serves to prepare students, teachers, and parents in the event of an emergency situation/evacuation at the school.

Mayor Lear then acknowledges the open letter to various media outlets penned by Mr. Curtis Bashaw regarding the redevelopment of Washington Commons. Mayor Lear emphasizes that in this open letter, Mr. Bashaw clarifies that discussions on potentially redeveloping the Washington Commons area began with the previous administration, and that the current administration did not participate in any “secret” redevelopment meetings.

Mayor Lear then makes the following announcements:

- The special ceremony marking the centennial anniversary of World War 1 will accompany the annual Veteran’s Day ceremony on November 11, 2018 at 11:00 A.M. at the All Wars Monument on Columbia Avenue and Gurney Street.
- The next Town Hall meeting is scheduled for November 28, 2018 at 7:00 P.M. in Convention Hall.
- End of month reports for all advisory committees are due in December 2018.

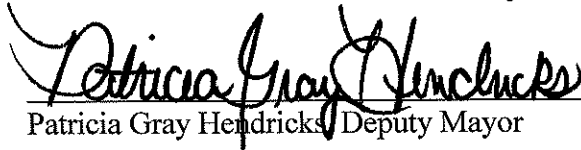
PUBLIC PORTION: Those wishing to publicly comment shall come forward, give their name and address and speak into the microphone.

ADJOURNMENT

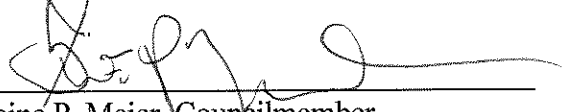
Motion made by Deputy Mayor Meier, seconded by Councilmember Hendricks, to adjourn. The meeting adjourned at 7:12 P.M.



Clarence F. Lear III, Mayor



Patricia Gray Hendricks, Deputy Mayor



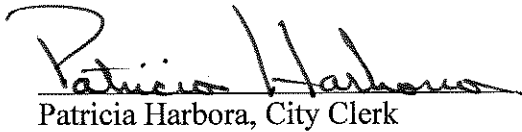
Shaine P. Meier, Councilmember

Abstain

Zachary Mullock, Councilmember

Abstain

Stacy D. Sheehan, Councilmember



Patricia Harbora, City Clerk